

SET B

1. Goal setting is
 - A) Top down process
 - B) Bottom up process
 - C) A process of top down support and bottom up development
 - D) A function of senior management
2. In which one of the following country Email, was Created?
 - A) Norway
 - B) Spain
 - C) America
 - D) Canada
3. Email was Patented in
 - A) 1971
 - B) 1981
 - C) 1974
 - D) 1919
4. Which of these is not a medium for e-mail?
 - A) Intranet
 - B) Internet
 - C) Extranet
 - D) Paper
5. Identify the correct option with respect to the activities involved in Strategic Planning.
 - A) Developing goals only
 - B) Developing objectives only
 - C) Developing action plans only
 - D) Developing goals, objectives and action plans
6. E-mail can be used to
 - A) Send mail directly from tally screen
 - B) To send e-mail
 - C) Download information
 - D) Access help
7. A presentation is a form of oral communication in which person shares factual information with an audience that is ___.
 - A) specific
 - B) small
 - C) large
 - D) mixed
8. The presenter acts as the:
 - A) delivery of the information
 - B) medium of the information
 - C) advocate of the information
 - D) supporter of the information
9. Reading out a presentation is:
 - A) not allowed
 - B) allowed
 - C) helpful
 - D) dull
10. ___ of a presentation is the most important part
 - A) beginning
 - B) middle
 - C) end
 - D) none of these
11. I am good _____ tennis.
 - A) about
 - B) in
 - C) at
 - D) of
12. I said to him, "Why are you working so hard?"
 - A) I asked him why he was working so hard.
 - B) I asked him why was he working so hard.
 - C) I asked him why had he been working so hard.
 - D) I asked him why he had been working so hard.
13. He said to her, "What a cold day!"
 - A) He told her that it was a cold day.
 - B) He exclaimed that it was a cold day.
 - C) He exclaimed sorrowfully that it was a cold day.
 - D) He exclaimed that it was a very cold day.
14. The Captain said to his men, "Stand at ease."
 - A) The Captain urged his men to stand at ease.
 - B) The Captain wanted his men to stand at ease.
 - C) The Captain told his men that they should stand at ease.
 - D) The Captain commanded his men to stand at ease.
15. He told her, "I want to meet your father":
 - A) He told her that I want to meet your father.
 - B) He told her that he wanted to meet her father.
 - C) He told her that he wanted to meet your father.
 - D) He told her that she wanted to meet her father.
16. I am worried _____ the exam.
 - A) in
 - B) about
 - C) on
 - D) of
17. He looks upset, I think he took the criticism _____ heart.
 - A) to
 - B) about
 - C) in
 - D) of
18. I am envious _____ them.
 - A) of
 - B) about
 - C) in
 - D) on
19. He confided _____ me.
 - A) about
 - B) in
 - C) on
 - D) of

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20. She suffers _____ a heart disease.

- A) about
- B) in
- C) from
- D) on

21. An article is a/an _____

- A) Verb
- B) Saying
- C) Clause
- D) Adjective

22. New York is _____ large city

- A) a
- B) the
- C) no article
- D) an

23. Are you attending _____ reception today

- A) an
- B) the
- C) no article
- D) a

24. _____ Oranges are grown in Nagpur

- A) no article
- B) a
- C) an
- D) the

25. She wants to become _____ engineer

- A) the
- B) an
- C) no article
- D) a

26. In the following questions, some parts of the sentences have errors and some are correct. Find out which part of a sentence has an error. The number of that part is your answer. If a sentence is free from error, then your answer is (4), *i.e.* No error.

Part of the research program (1)/ involved interviewing teenagers (2)/ in inner-city areas. (3)/ No error (4).

- A) 1
- B) 2
- C) 3
- D) 4

27. In the following questions, some parts of the sentences have errors and some are correct. Find out which part of a sentence has an error. The number of that part is your answer. If a sentence is free from error, then your answer is (4), *i.e.* No error.

I could not put up at a hotel (1)/ because the board and lodging charges (2)/ were too expensive. (3)/ No error (4).

- A) 1
- B) 2
- C) 3
- D) 4

28. In the following questions, some parts of the sentences have errors and some are correct. Find out which part of a sentence has an error. The number of that part is your answer. If a sentence is free from error, then your answer is (4), *i.e.* No error.

Much harassed (1)/ he left hostel (2)/ bag and baggage. (3)/ No error (4).

- A) 1
- B) 2
- C) 3
- D) 4

29. 'A' and 'an' are the _____ --articles

- A) Definite
- B) Indefinite
- C) Particular
- D) Specified

30. Communication is a part of _____ skills.

- A) Soft
- B) Hard
- C) Rough
- D) Short

31. Mr. Sen is absent today. He _____ sick.

- A) has to be
- B) could have been
- C) might be
- D) must have been

32. A big dictionary _____ the table near the door.

- A) are on
- B) is over
- C) is on
- D) is up

33. The king was moved with _____ for the beggar.

- A) pity
- B) piety
- C) pithy
- D) privy

34. The life of a mosquito is _____, but very active.

- A) long
- B) passive
- C) brief
- D) important

35. The resort is _____ the lake.

- A) from
- B) has
- C) besides
- D) beside

36. Cultural _____ is very important in international business.

- A) sensibility
- B) sensitivity
- C) smartness
- D) susceptibility

37. The President will finally have a national memorial _____ his honor.

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- A) at
B) upon
38. When I visited him last evening we talked the matter _____.
A) through
B) away
39. Your opening paragraph should _____ the reader's attention.
A) attest
B) address
40. I hope you know that, once you have signed the contract, you will not be able to _____.
A) back in
B) back out
41. Meaning of "Chicken Feed".
A) A very small money
B) A huge money
42. Meaning of "Fly by night".
A) Night journey
B) A Bird busy in night
43. Our country is spiritual country, theirs religious.
A) is
B) are
44. Please, come the bathroom.
A) out of
B) over
45. Please, don't laugh those beggars.
A) for
B) against
46. Her thinking leans _____ democracy.
A) with
B) towards
47. He got too tired _____ over work.
A) because of
B) because off
48. _____ his principles, he has to be very careful.
A) with regard of
B) with regard on
49. Building has been built _____ the new plan.
A) accordance to
B) in accordance with
50. He crossed the broken bridge _____ warning.
A) in spite of
B) in spite off
C) on
D) about

- C) in
D) on
C) off
D) over
C) attract
D) affect
C) back up
D) back at
C) Food for thought
D) None of these
C) Cat's eye
D) Swindler
C) also
D) have
C) on
D) in
C) at
D) from
C) for
D) None of these
C) on
D) for
C) with regard to
D) None of these
C) for
D) about